

SUGGESTED GENERIC RISK ASSESSMENT FOR WALKING WITH BEETLES FILE ACTIVITIES

This risk assessment relates to activities forming part of lesson plans. This risk assessment makes an overall assessment of the level of risk taking local circumstances into account. (P = probability from 1 to 4; S = severity from 1 to 5; L = level from 1 to 20).

HAZARD RISK (PxS=L) PRECAUTIONS

<p>Hazards at School & at other Sites (indoor and outdoor).</p>	<p>1 x 5 = 5</p>	<p>Inform students of any key hazards (new/unfamiliar) specifically relating to the site and deliver specific instructions as to behaviour. 'No go' zones to be clearly identified. Teachers to keep up-to-date of exceptional hazards and familiarise themselves with sites (indoor and outdoor) in which tasks are to be held. Ensure safety of students who may come into contact with the public through adequate adult supervision. Emergency procedures (eg. in the event of fire) to be clearly known or stated. Ensure access by telephone/mobile to emergency services. Toilet facilities to have adequate supplies. First aid available. Appropriate risk assessments to be drawn up and available. Appropriate insurance cover in place. Awareness of medical conditions and allergies of students to adapt activities or ensure appropriate management of incidents. All adults to be police-checked.</p>
<p>Injury to body from falling, slipping or tripping or from overhanging vegetation</p>	<p>1 x 4 = 4</p>	<p>Inform students of specific hazards on route, indoors and outdoor sites. When kneeling, avoid having feet in line with main traffic of people. Set aside obstacles unless requirement of lesson. Students to walk not run unless requirement of lesson. Ensure appropriate footwear.</p> <p>For outdoor lessons, warn students of risk of tripping over branches, stumps, stones, wet or uneven ground, rabbit holes, rubbish, steps etc. or falling into bushes, branches etc. Students instructed not to climb on or up logs or trees, not to over-reach, avoid walking amongst dense vegetation and to avoid any overhanging vegetation.</p>
<p>Stooping, lifting heavy objects/tools (strain or damage to back and joints</p>	<p>1 x 3 = 6</p>	<p>Ensure students do not carry items beyond their physical ability. Plan handling of heavy/awkward items; ensure knees are bent and back straight when lifting. Where possible use equipment to assist with moving of items. Inform to move any awkward materials from area to be knelt on, alternatively crouch as long as you feel stable. Adopt comfortable positions for close inspections. Avoid carrying/pushing excessive amounts of objects at any one time (share carrying if appropriate). Adopt a partner to help carry items: avoid walking backwards whereby you may not be able to see obstacles behind you. Inform of correct techniques to minimise injury.</p>
<p>Bacteria in soil and water (eg. Leptospirosis, Tetanus, Toxocara canis)</p>	<p>1 x 4 = 4</p>	<p>Cover all existing cuts. Treat all cuts immediately. Wash hands/wipe hands with antiseptic wipes/water after each task where hazard applies. Warn students to look out for dog mess; avoid specific areas or remove prior to commencement of task. Participants are not to touch face or mouth, eat, drink without cleaning hands. Antiseptic wipes available.</p>
<p>Scratches, scrapes, etc from vegetation</p>	<p>1 x 3 = 3</p>	<p>Take care when making close inspections, to avoid injury from undergrowth and branches. Take particular care to avoid material poking into the eyes.</p>

Fatigue, dehydration and stress.	1 x 2 = 2	Take regular breaks when possible. Ensure students are comfortable with task at hand. Adults to monitor students. Participants to drink as necessary. Tiredness can lead to loss of concentration and accidents.
Inclement weather (sun, cold, wet, windy) or	2 x 1 = 2	Avoid exposing skin; advise using sunblock. Participants to take adequate cover during strong sunshine and downpours. Participants to wear appropriate clothing. Use buildings as temporary shelter. Abandon tasks in woodland during thunderstorms incorporating lightning. Stop work promptly if people are clearly ill attired for conditions, in discomfort or the task is increasing in risk; retire indoors to continue alternative work if necessary.
Injury from unsafe/misuse of equipment and tools.	1 x 4 = 4	Instruct participants that equipment must be carefully placed down when not in use and when in use, must be used in a way that may injure anyone. Cover cuts. Use gloves where necessary. Hold equipment firmly and use steadily and use appropriate speed. Keep a safe distance from others. Use tools/equipment as instructed. Warn of sharp edges of tools/equipment; all sharp/points to be kept away from the body. Use appropriate tools for appropriate task and student age. Organise tools, equipment and other items in an orderly fashion; set tools not in use away from focus of work effort. When kneeling, avoid having feet in line with main traffic of people.
Incidents with road traffic when walking on and along the highway, crossing roads and driveways, walking along public footpaths.	1 x 5 = 5	Abide by highway code/green cross code. Ensure adequate supervision where traffic and in the presence of members of the public. Report incidents. Route arranged in order that minimal walking along roads required. Inform students of dangers of vehicles emerging from driveways and of the dangers of crossing or walking alongside busy roads. Leaders to keep all children in sight and warn them of forthcoming roads. Students to have adequate adult supervision and told to listen carefully to instructions; wear luminous jackets when crossing/walking along roads where appropriate.
Coldness caused by contact with water and other wet substances	1 x 2 = 2	Paper towels available to dry arms immediately on completing task or access to warm water, washbasins and towels.
Sensitivity (eg. rash, allergic reaction) or poisoning from	1 x 5 = 5	Warn students about nettles, prickly vegetation, poisonous plants, avoiding bee/wasp disturbance etc. Avoid touching mouth or eyes during task. Provide antiseptic/wet wipes. Ensure students known allergies are identified and avoid contact/exposure.
Drowning	1 x 5 = 5	Supervise students beside deep water. Emergency procedures in place. Check out the ROSPA water safety code on the Internet

RESTRICTIONS: As appropriate, Students unable to join in with the activity without prior guidance from adults. No children to cross/walk along roads without adequate adult supervision. No student to undertake task and outdoor visits without adequate adult supervision. Ensure adequate insurance cover and relevant risk assessments in place. Undertake activities suitable to the age group. Adapt activities or identify non-involvement of students at risk as a result of medical conditions. All adults to be police-checked.

PREVENTATIVE MEASURES: Access to first aid kit at all times. Access to qualified first aider. Students should be kept within sight. Hands must be wiped/washed following practical activities or antiseptic wipes provided. Set aside damaged tools/equipment.

PERSONAL PROTECTION EQUIPMENT: Luminous jackets according to school policy for outdoor visits. Suitable footwear. Suitable outdoor clothing.

TRAINING: Teachers to familiarise themselves with guidance and requirements of task/equipment. Students to only use equipment and undertake activity following instruction. Pre-visits to identify hazards. Walk leaders to familiarise themselves with routes outside of school.

MONITORING: Monitoring of ground and weather conditions; monitoring of concentration and energy of students; reassessment of activities taking place and use of tools/equipment. Keep a look out for passers by/dogs engaging with students. Reporting procedure in place for accidents/incidents. Teachers to monitor group to assess for need for breaks.

INFORMATION: Teacher to familiarise themselves with school risk assessment, this risk assessment and draw up additional information as required. To ensure associate adults are aware of issues and risks. Accessible information.